

**Oxnard Convention & Visitors Bureau
Executive Committee Minutes
Wednesday, June 26, 2024
Residence Inn River Ridge**

MINUTES

CALL TO ORDER:

Chair Steve Buenger called the meeting to order at 8:31 a.m.

Committee members present: Steve Buenger, Ashley Golden, Dolores Licon, David Neel and Michael Tripp

Committee members absent: None

Also in attendance: Julie Buffo, President/CEO, Michelle Flippo and Brittney Hendricks, staff members

Public in attendance: None

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The May 22, 2024, Committee meeting minutes were reviewed and considered for approval. Ashley Golden made the motion to approve the minutes. Michael Tripp seconded the motion. Yes 5, No 0, Abstain
2. Treasurer's Report: David Neel gave the Treasurer's Report for May. Total Revenues for the month were at \$85.7K. OTMD funds were over by \$5K. Brand Management was \$59K. Office and Admin expenses were \$19.8K. Year to date revenues are at \$916.8K, with Brand Management at \$682K and Office and Admin at \$233K. At the end of May there was \$373K in the bank. ARPA funds have been spent and that account will be closed out by the end of June. Michael made the motion to approve the Treasurer's Report. Dolores Licon seconded the motion. Yes 5, No 0, Abstain 0
3. FY 24-25 Budget Discussion: Julie presented the proposed FY 24-25 budget, highlighting the changes from FY 23-24. Dolores made the motion to approve presentation of the FY 24-25 budget to the General Board. Ashley seconded the motion. Yes 5, No 0, Abstain 0
4. Nominating Committee Discussion: Julie informed the committee that David Neel would be resigning from the Board due to the closing of the Murphy Auto Museum. She also presented the Slate of Officers for FY 24-25. Dolores made the motion to present David's resignation and the Slate of Officers to the General Board for approval. Michael seconded the motion. Yes 5, No 0, Abstain 0

INFORMATIONAL ITEMS:

President/CEO Report: The Board meetings will have a lot of information to go through which includes a presentation from JNS Next on some marketing campaign concepts.

COMMITTEE COMMENTS:

None

Steve Buenger adjourned the meeting without objection at 8:43 a.m.