

**Oxnard Convention & Visitors Bureau
Executive Committee Minutes
Wednesday, December 11, 2024
Zachari Dunes on Mandalay Beach**

MINUTES

CALL TO ORDER:

Chair Steve Buenger called the meeting to order at 8:37 a.m.

Committee members present: Kristina Brewer, Steve Buenger, Ashley Golden, Dolores Licon and Michael Tripp

Committee members absent: None

Also in attendance: Julie Buffo, President/CEO, Michelle Flippo and Brittney Hendricks, staff members

Public in attendance: Josh Damigo

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The November 20, 2024, Committee meeting minutes were reviewed and considered for approval. Kristina Brewer made the motion to approve the minutes. Ashley Golden seconded the motion. Yes 4, No 0, Abstain (Dolores Licon had not yet arrived)
2. Treasurer's Report: Michael gave the Treasurer's Report for November. Total Revenues for November were at \$105K. The OTMD came in at \$10K under budget. Brand Management was \$77K. Office and Admin expenses were \$22.5K. Year to Date numbers for Total Revenues are \$614.7K with Brand Management at \$451.9K and Office & Admin expenses at \$103.6K. We ended the month with total cash on hand, plus receivables at \$471.8K. Ashley made the motion to approve the Treasurer's Reports. Kristina seconded the motion. Yes 4, No 0, Abstain 0 (Dolores Licon had not yet arrived)
3. Nominating Committee Discussion: Bryan MacDonald, the current representative for the City Council was not reelected. Julie requested that the Committee present his resignation to the General Board. New Council assignments will be made in January. Kristina made the motion to present Bryan's resignation. Steve seconded the motion. Yes 5, No 0, Abstain 0
Discussion was made about two possible new Board members, John Campbell with Sespe Creek Distillery and Eric Colley with Towneplace Suites and Springhill Suites. Julie and Steve will move forward with setting up meetings to discuss the possibility of them both joining the Board.
4. President/CEO Report: Julie discussed the upcoming training schedule for the new CEO. She also asked the Committee to help hand out the plaques at the General Board meeting for Bryan and Nancy.

Steve Buenger adjourned the meeting without objection at 8:48 a.m.