

**Oxnard Convention & Visitors Bureau
Executive Committee Minutes
Wednesday, November 20, 2024
Zoom Call**

MINUTES

CALL TO ORDER:

Chair Steve Buenger called the meeting to order at 8:31 a.m.

Committee members present: Kristina Brewer, Steve Buenger, Ashley Golden, Dolores Licon and Michael Tripp

Committee members absent: None

Also in attendance: Julie Buffo, President/CEO, Michelle Flippo and Brittney Hendricks, staff members

Public in attendance: None

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The October 23, 2024, Committee meeting minutes were reviewed and considered for approval. Dolores Licon made the motion to approve the minutes. Kristina Brewer seconded the motion. Yes 5, No 0, Abstain
2. Treasurer's Report: Michael Tripp gave the Treasurer's Report for October. Total Revenues for October were at \$138.8K. OTMD funds were \$5K over budget. Brand Management was \$103K. Office and Admin expenses were \$20K. Year to date numbers are Total Revenue at \$509.7K. Brand Management was \$374.9K. Office and Admin expenses were \$81.9K. We ended the month with total cash on hand, plus receivables at \$543K. Kristina made the motion to approve the Treasurer's Reports. Ashley Golden seconded the motion. Yes 5, No 0, Abstain 0
3. Nominating Committee Discussion: Nancy Lindholm is retiring from her position at the WVCBA. She has appointed Andy Conli as her replacement as the WVCBA seat on the Visit Oxnard Board. Kirstina made the motion to present Nancy's resignation and Andy's addition to the General Board for approval. Michael seconded the motion. Yes 5, No 0, Abstain 0

INFORMATIONAL ITEMS:

President/CEO: Julie asked when Bryan MacDonald's last Board meeting would be. The December 11th Oxnard City Council meeting will be his last one. We will add Bryan's resignation to next month's agenda. Steve will call to let him know we will be honoring him at next month's meeting. Discussion was made about who might take Bryan's Board seat.

Julie updated the Committee on the banking fraud issues. There were three more charges but only one went through and the bank is working on crediting our account for that charge. Julie suggested changing to another bank once the new CEO starts. Mechanics Bank, Citizens Bank and Montecito Bank and Trust

were mentioned. Julie will also reach out to our accountants for suggestions. The Committee would like to stay with a community bank.

The meeting was adjourned for closed session at 8:44