

**Oxnard Convention & Visitors Bureau
Executive Committee Minutes
Wednesday, October 23, 2024
Courtyard by Marriott**

MINUTES

CALL TO ORDER:

Chair Steve Buenger called the meeting to order at 8:30 a.m.

Committee members present: Kristina Brewer, Steve Buenger, Ashley Golden, Dolores Licon and Michael Tripp

Committee members absent: None

Also in attendance: Julie Buffo, President/CEO, Michelle Flippo and Brittney Hendricks, staff members

Public in attendance: None

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The September 25, 2024, Committee meeting minutes were reviewed and considered for approval. Kristina Brewer made the motion to approve the minutes. Michael Tripp seconded the motion. Yes 5, No 0, Abstain
2. Treasurer's Report: Michael gave the Treasurer's Report for September. Total Revenues for September were at \$147.7K. Brand Management was \$71.7K. Office and Admin expenses were \$19K. We ended the month with total cash on hand, plus receivables at \$370.9K. Michael mentioned the fraudulent charges that showed up in Visit Oxnard's bank account. Julie is in the process of opening a new account and closing the account with the fraud. Ashley Golden made the motion to approve the Treasurer's Reports. Kristina seconded the motion. Yes 5, No 0, Abstain 0
3. Nominating Committee Discussion: Millicent Bennett turned in her resignation from the Board as she is moving to a Ventura hotel property. Discussion was made about adding Marissa Vanderwyck to take over her seat. Steve made the motion to present Millicent's resignation and Marissa's addition to the General Board for approval. Dolores Licon seconded the motion. Yes 5, No 0, Abstain 0

The meeting was adjourned for closed session at 8:39