Oxnard Convention & Visitors Bureau
Executive Committee Minutes
****Wednesday, June 17, 2026****
Best Western Oxnard Inn

MINUTES

CALL TO ORDER:

Vice Chair Kristina Brewer called the meeting to order at 8:31 a.m.

Committee members present: Kristina Brewer, Steve Buenger, Julie Buffo, Ashley Golden and Michael Tripp

Committee members absent: None

Also in attendance: Brittney Hendricks, President/CEO, Daniel Cabrera and Michelle Flippo, staff members

Public in attendance: None

PUBLIC COMMENT:

None

ACTION ITEMS:

Chair Steve Buenger called the meeting to order at 8:30 a.m.

Committee members present: Kristina Brewer, Steve Buenger, Julie Buffo, Ashley Golden and Michael Tripp

Committee members absent: None

Also in attendance: Brittney Hendricks, President/CEO, Michelle Flippo and Daniel Cabrera, staff members

Public in attendance: None

PUBLIC COMMENT:

None

ACTION ITEMS:

1. Approval of Minutes: The Executive Committee meeting minutes for May 27, 2026, were reviewed and considered for approval. Michael Tripp made the motion to approve the minutes. Julie Buffo seconded the motion. Yes 5, No 0, Abstain 0.
2. Treasurer's Report: Michael gave the Treasurer's Report for May. Total Revenue for May was $133.1K. Brand Management expenses were $63.3K. Office & Administrative

expenses were $20.8K. Year-to-Date Total Revenue was approximately $1.29M with Brand Management expenditures at $943.4K and Office & Administrative expenses at $247.5K. At the end of the month, cash on hand plus prepaid expenses and receivables totaled $547.3K. Kristina Brewer made the motion to approve the Treasurer's Report. Ashley Golden seconded the motion. Yes 5, No 0, Abstain 0.

3. FY 2026-27 Budget Discussion: Brittney presented the proposed FY 2026-27 budget, including projected revenue growth from OTMD collections, short-term rental assessments and the addition of the new Tru by Hilton property. The budget also includes increased reserve funding, staff compensation adjustments, a new entry-level position and funding for an organizational audit. Julie made the motion to approve presentation of the FY 2026-27 budget to the General Board for approval. Michael seconded the motion. Yes 5, No 0, Abstain 0.

4. Nominating Committee Discussion: The committee reviewed the proposed FY 2026-27 slate of officers and directors. Brittney advised that Juliana Finberg had submitted her resignation following distribution of the meeting packet and would be removed from the slate presented to the Board. Julie made the motion to approve presentation of the revised slate to the General Board for approval. Steve seconded the motion. Yes 5, No 0, Abstain 0.

5. Board Member Agreement Discussion: Brittney presented a draft Board Member Agreement outlining board responsibilities, participation expectations and conflict of interest requirements. The agreement will be presented to incoming directors for signature at the beginning of the new fiscal year. Julie Buffo recommended adding a signature line for the President/CEO. Julie made the motion to approve the draft agreement with the recommended revision. Steve seconded the motion. Yes 5, No 0, Abstain 0.

INFORMATIONAL ITEMS:

President/CEO Report:

Brittney thanked the Executive Committee members for their participation in recent meetings and provided updates on board nominations, banking signature paperwork and several outstanding follow-up items. She reported that the German kayaking team has confirmed plans to train in Oxnard in preparation for the Olympics and that discussions are underway regarding additional international sports training opportunities. Staff will participate in upcoming training sessions for the new website content management system and operations platform. Planning continues for Dallas Cowboys Training Camp and upcoming industry events, including Meetings Today LIVE! West and the Destinations International Annual Convention.

Steve Buenger adjourned the meeting without objection at 8:57 a.m.